

# New York State Court Clerks Association

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Dear Retirees:

New York State Police has released the opt-out form for pistol owners to keep their information private.

The opt-out provision was part of the gun-control law passed last month, allowing pistol permit holders to elect to keep their information, such as name and address, private. If they do not fill out the form, the information would be public under the state's Freedom of Information Law.

The NYS Police said that pistol permit information held by the county is currently exempt from FOIL until May 15. After that, anyone who has filled out the form would be exempt from having their information released under FOIL. People could still fill out the form after May 15 to have their information sealed.

**In order to assure that your record is not made public, you must return this form by MAY 15.**

Retirees living in New York City may submit their forms by mail to the following address:

NYPD Licensing Division  
1 Police Plaza, Room 110A  
New York, NY 10038  
Attn: FOIL Request Exemption Form

Retirees living outside the City should submit their forms by mail or in person to their local licensing office in their county of residence.

Download the "NYS Firearms License Request for Public Records Exemption" at:

[http://www.troopers.ny.gov/Firearms/Public\\_Records\\_Exemption/FOIL\\_Exemption\\_Form.pdf](http://www.troopers.ny.gov/Firearms/Public_Records_Exemption/FOIL_Exemption_Form.pdf)

Sincerely,

Pamela Browne  
President